



Interpretation and Discourse Analysis
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Publication Ethics Statement

Preamble

Interpretation and Discourse Analysis Journal recognizes that research integrity, transparency, accountability, and ethical responsibility are fundamental to trustworthy scholarly publishing.

This statement establishes the ethical responsibilities of authors, reviewers, editors, and other participants in the publication process. It is informed by the principles and guidance of the Committee on Publication Ethics (COPE) and recognized good practices in academic publishing.

The journal expects all parties involved in manuscript preparation, evaluation, editorial decision-making, and publication to comply with the principles set out below.

1. Ethical Responsibilities of Authors

Authors are expected to:

1. Submit original work that has not been previously published and is not under consideration by another journal simultaneously.
2. Properly acknowledge all sources, quotations, ideas, data, and materials taken from other works.
3. Refrain from plagiarism, data fabrication, data falsification, manipulation of results, and any other form of research misconduct.
4. Ensure that the author list accurately reflects scholarly contributions and that all listed authors have approved the submitted version.
5. Disclose relevant funding sources and competing interests.

6. Obtain the necessary permissions for copyrighted materials and comply with applicable intellectual property requirements.
7. Obtain appropriate ethical approval and informed consent where required, particularly for research involving human participants, personal data, or sensitive materials.
8. Disclose substantive use of generative AI tools when relevant to the research and remain fully responsible for the accuracy and integrity of the work.
9. Cooperate with the editorial team during revision and provide clarifications when requested.
10. Notify the editorial team of significant errors discovered after publication and cooperate in correcting the scholarly record.

2. Ethical Responsibilities of Reviewers

Reviewers are expected to:

1. Accept review assignments only when they have appropriate expertise and can complete the assessment within the agreed timeframe.
2. Maintain the confidentiality of manuscripts, review reports, and editorial communications.
3. Respect the journal's double-blind peer review process and avoid attempts to identify authors or disclose their own identities.
4. Provide objective, constructive, and evidence-based assessments.
5. Avoid personal, discriminatory, or offensive comments and focus on the scholarly merits of the work.
6. Disclose competing interests and decline assignments when impartiality cannot be maintained.
7. Refrain from using unpublished information or ideas obtained through peer review for personal or professional advantage.
8. Alert the editor to reasonable concerns about plagiarism, duplicate publication, manipulated citations, or potentially unreliable data.

3. Ethical Responsibilities of Editors

Editors and members of the editorial team are expected to:

1. Handle manuscripts fairly, confidentially, and consistently with the journal's published policies.

2. Base editorial decisions on scholarly quality, originality, methodological soundness, and relevance to the journal.
3. Select qualified and independent reviewers and take appropriate measures to manage competing interests.
4. Protect the confidentiality of manuscripts, reviewer reports, and editorial correspondence.
5. Refrain from using unpublished material for personal research or other unauthorized purposes.
6. Treat authors consistently and without discrimination or favoritism.
7. Consider complaints and appeals professionally and impartially.
8. Investigate credible allegations of research or publication misconduct in a fair and proportionate manner.
9. Take appropriate steps to correct the scholarly record when errors or ethical violations are established.

4. Double-Blind Peer Review

The journal uses a double-blind peer review system to promote independent assessment and reduce the influence of personal or institutional considerations.

Authors must remove identifying information from manuscripts intended for review. Reviewers must respect confidentiality and refrain from attempting to establish the authors' identities or disclosing their own identities.

Editorial decisions must be based on the quality and content of the research rather than the identities of the participants in the publication process.

Although reasonable measures are taken to preserve anonymity, complete anonymity cannot always be guaranteed, particularly when a manuscript's content or citations make identification possible.

5. Handling Ethical Misconduct

When a potential ethical violation is identified, the editorial team will assess the available information and may request explanations, supporting documents, or further evidence as appropriate.

Depending on the nature and seriousness of the case, possible actions include:

- Requesting clarification or correction before a decision is made.
- Rejecting a manuscript when ethical or scholarly requirements are not met.
- Publishing a correction for an article containing a correctable error.

- Issuing an expression of concern when significant questions remain unresolved.
- Retracting a published article when there are sufficient grounds to conclude that its reliability has been seriously compromised.
- Contacting the relevant institution where justified and appropriate, while observing applicable procedural safeguards.

An allegation alone does not constitute conclusive proof of misconduct. The journal aims to handle all cases fairly, confidentially, and proportionately, taking account of the evidence and allowing relevant parties an appropriate opportunity to respond.

6. Complaints and Appeals

Authors, reviewers, and other relevant parties may submit complaints concerning publication ethics, peer review, or editorial procedures.

Complaints should clearly describe the issue and provide relevant supporting information. They will be considered by an appropriate person who is independent of the matter wherever possible.

The journal is committed to handling complaints professionally, protecting confidentiality, and safeguarding the integrity of the publication process.

7. Corrections and Retractions

The journal recognizes its responsibility to maintain the accuracy and reliability of the scholarly record.

When significant errors or ethical concerns are identified after publication, the editorial team will assess the available evidence and determine an appropriate response. Depending on the circumstances, this may involve a correction, an expression of concern, or retraction.

Any action taken should be clearly documented and communicated in a manner that supports transparency and preserves the integrity of the scholarly record.

8. Commitment to Ethical Publishing

Compliance with this statement is a shared responsibility of authors, reviewers, editors, and all other parties involved in the publication process.

The editorial team reserves the right to take appropriate action when violations of these principles are established, taking into account the nature of the case, the available evidence, and recognized ethical publishing practices.

Ethical References

This statement is informed by the guidance and resources of the Committee on Publication Ethics (COPE), including its recommendations on peer review, publication misconduct, competing interests, and corrections and retractions.

COPE official website: <https://publicationethics.org/>